

Austin Area Amateur Radio Club Constitution and By-Laws

CONSTITUTION

PREAMBLE: We the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of the persons commonly interested in amateur radio, to hereby constitute ourselves the Austin Area Amateur Radio Club and do enact this constitution as our governing law. It shall be our purpose to facilitate the exchange of information and general cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of the amateur radio in the general community.

ARTICLE I - MEMBERSHIP:

Section 1: All persons interested in amateur radio shall be eligible for membership.

ARTICLE II - OFFICERS:

Section 1 The officers of the club shall be: President, Vice-President, Secretary, and Treasurer.

Section 2 The officers of the club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting on the first Saturday of December. The elected officials will assume office as of January 1st.

Section 3 At the annual elections the members may chose to combine the offices of Secretary and Treasurer.

Section 4 Vacancies occurring between elections must be filled by special ballot, at the first regular meeting at which the withdrawal or resignation is announced, provided there is a quorum present.

Section 5 Officers may be removed from office by a three-fourths vote of the membership.

Section 6 All officers shall be paid up members in good standing of the club.

ARTICLE III - DUTIES OF OFFICERS:

Section 1 The President shall preside at all meetings of this club, and conduct the same according to the rules adopted. The President shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents that are adopted by the club, and none other; and perform all customary duties pertaining to the office of president.

Section 2 The Vice-President shall assist the President with his/her duties and shall assume all

the duties of the President in the absence of the latter. He/she shall also be responsible for programs and related activities.

Section 3 The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, and read communications at each meeting. Upon request, any members shall be permitted to inspect these records. At the expiration of his/her term, he/she shall turn everything in his/her possession that belongs to the club over to his/her successor.

Section 4 The Treasurer shall keep an accurate account of all monies received and expended; he/she shall receive and receipt for all monies paid to the club. He/she shall pay no bills without proper authorization (by vote of the club, or by written authorization of all available officers constituting a business committee). At the end of the fiscal year he/she shall submit an itemized statement of disbursements and receipts. Upon request any member may inspect these records. At the end of his/her term he/she shall turn everything in his/her possession that belongs to the club to his/her successor.

ARTICLE IV - MEETINGS

Section 1 The By-Laws shall provide for regular and special meetings. At meetings, one-third of the membership shall constitute a quorum for the transaction of business.

ARTICLE V - DUES

Section 1 The club's annual dues shall be determined by a majority vote at the regular November club meeting as deemed necessary for the business of the organization within its object as set forth in the preamble thereof. Dues shall be paid on or before December 31st. Nonpayment of such dues shall be cause for expulsion from the club within the discretion of the membership.

ARTICLE VI - AMENDMENTS

Section 1 This constitution or the By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and may not be voted on until the next regular meeting.

Adopted September 6, 2003

Robert Rosel N0QDY, President

By-Laws

Section 1 - SECRETARY

It shall be the duty of the Secretary to keep the constitution and By-Laws of the Austin Area Amateur Radio Club and have the same with him/her at every regular and special meeting. He/she shall cause all amendments, changes, and additions to be noted thereon and shall permit the same to be consulted by members upon request.

Section 2 - FISCAL YEAR

The AAARC fiscal year shall be January 1 to December 31 for the purpose of accounting and all other records.

Section 3 - MEMBERSHIP

Membership applications may be submitted at any regular meeting and each applicant must express a willingness to abide by the Constitution and By-Laws and such rules as shall from time to time be promulgated by the club.

Section 4 - MEETINGS

Regular meetings shall be held on the first Saturday of each calendar month at such place as the President shall order. The regular meeting date can be changed with 30 day advanced notice by formal motion and quorum approval. Special meetings will be called upon the written request of any five members of the club or by the President as deemed necessary. Notice shall be given to all members informing them of the special meeting and of the business to be transacted.

Section 5 - REPEATER

All pertinent paper for the repeaters shall be the responsibility of the chief control operator. The chief control operator and the assistant control operators shall be appointed for terms of one year at each regular January meeting. Replacements may be appointed at any regular meeting if necessary. The control operators are responsible for the proper operation of the repeaters at all times.

Section 6 - TREASURER

The Treasurer shall follow the instructions for proper accounting procedures which are kept with the club's ledgers. At the end of the fiscal year he/she shall submit income and expense statements to the club.

Adopted September 6, 2003

Robert Rosel N0QDY, President